

Submit completed form & payment to:
CLPOA – FIESTA DAY COMMITTEE
31512 RAILROAD CANYON RD.
CANYON LAKE, CA. 92587
951.244.6841 EXT. 610
booths@canyonlakefiestaday.org

Office use only:
Date Received: _____
Check number: _____
Amount enclosed: _____
Booth Assigned: _____

ARTS, CRAFTS AND BUSINESS VENDOR APPLICATION FOR MAY 23, 2020

VENDOR INFORMATION (PRINT CLEARLY)

Business Name: _____ Contact Person: _____
Address: _____ City: _____ State: _____ Zip: _____
Primary Phone: _____ Website: _____
EMAIL: _____

BOOTH INFORMATION

Early Bird, February 1, 2020 – March 15, 2020. **After** March 16, 2020 – April 15, 2020. Price will increase by \$25 per booth space. All applicants are subject to review and approval by committee. Email confirmation will be sent out by April 20, 2020. Vendor spaces are 12 x 12 ft space. A max of 3 booths per vendor, for additional booth options please see sponsorship opportunity. **Please attach a photo of booth set up and product(s), merchandise or display.**

BOOTH PRICING

■ \$145 EARLY BIRD
(2/1/2020 – 3/15/2020)

■ \$170 REGULAR SPACE
(3/16/2020 – 4/15/2020)

■ \$25 ELECTRICAL ACCESS
(additional cost and limited availability)

Number of spaces requested: _____ (max of 3 spaces) Total Amount Enclosed: _____ Total watts required: _____

*You must provide your own flame-resistant labeled canopy (per California fire code 3104.3), tables, and chairs. *If providing own generator, "quiet type" only. Must comply with CFC 3104.19. Consumable goods vendors, please see page 4 requirements.

Descriptions of Items, products or services: _____

Will you be selling any consumable goods? YES NO Will you be providing samples? YES NO

If yes, please provide a copy of your Environmental Health Department Permit and or a Copy of Manufacture Information.

Vendors without a Canyon Lake Business License, must apply for the New One Day Business License. Ordinance 5.01.020
Contact City Hall at: (951) 244-2955

PAYMENT INFORMATION

Please complete this form and return with your application fee. Application will not be accepted without payment.

Make Check or Money Order payable to: **CANYON LAKE POA**

Mailing address: ATTN: FIESTA DAY COMMITTEE 31512 RAILROAD CANYON RD., CANYON LAKE, CA 92587

GATE ACCESS

Vendors are limited to access into Canyon Lake Community, all drivers must be listed below with a valid email address to gain access into the community gates. *Epass* will be emailed to each vendor prior to the event for main gate entrance.

Name: _____ Email: _____

Name: _____ Email: _____

PARKING PASS & BOOTH LOCATION MAPS WILL BE EMAILED MAY 15, 2020

FIESTA DAY EVENT
CANYON LAKE
22200 CANYON CLUB DR.
CANYON LAKE, CA. 92587

2020
CANYON LAKE
FIESTA DAY

VISIT US AT:
CANYONLAKEFIESTADAY.ORG
booths@canyonlakefiestaday.org

VENDOR INFO AND RULES FOR MAY 23, 2020

- **Friday, May 22 - 3 to 8 PM** VENDOR CHECK-IN AND SET UP – Fiesta Day Committee & CLPOA are not responsible for any equipment, merchandise or supplies. Patrol staff will monitor the event area periodically overnight.
- **Saturday, May 23 - 6 AM to 8 AM** VENDOR SET UP – Beware community road closures will be in place as of 8:30 AM. No access will be permitted after this time.
- Saturday, May 23 – 9 to 10 AM (approximately) Community Parade
- **Saturday, May 23, 2020 from 10 AM to 3 PM** - Event hours. Vendor booths must stay open until 3 PM. Booth break down can be any time after 3 PM, **but your vehicle cannot move until 3:30 PM.**
- VENDOR is assigned one (1) parking pass per paid vendor space. Vendors will be assigned designated parking space. Parking is limited during event hours and NO additional passes are available. Vehicles parked in the venue during event hours must display a vehicle parking pass or they will be towed or cited at the owner's expense. **TRAILERS ARE NOT ALLOWED IN VENDOR PARKING SPACES DURING EVENT HOURS.**
- It is the responsibility of your organization to notify all volunteers/staff that vehicles, including golf carts, will not be permitted into the event gates without proper passes.
- Vendors must use flame-resistant canopies per California Fire code 3104.3., canopies are also required to be weighted or anchored per California Fire code.
- You are allowed to sell and/or display ONLY the items on your application that you've been approved for. Anyone selling, giving away or displaying items not approved will be asked to remove those items from their booth.
- FOOD ITEMS for sale are permitted only in the food court and must comply with Health Department requirements. **No vendor outside of the food court may give out samples unless the vendor has a Environmental Health Department permit and prior Fiesta Day Committee approval.**
- There is a haul in and haul out policy for all trash, boxes, oils utilized for cooking (these items are not be dumped in onsite dumpers or left behind for event staff to dispose of.)
- The Fiesta Day Committee/CLPOA reserves the right to bill vendors after the event for excessive damages caused to turf/concrete, facilities due to negligence by the vendor.
- Misuse/abuse of Event Staff, facility or any of its equipment will be grounds for immediate dismissal. Rules are subject to change. Continued participation of the Vendor is at the discretion of the Fiesta Day Committee.
- This application is neither an offer or a guarantee for space. Fiesta Day Committee will review all applications and it is at the discursions of the committee for all approvals.
- There are NO refunds of fees for cancellations made on behalf of the vendor.

ALL APPLICATIONS ARE SUBJECT TO REVIEW AND APPROVAL BY THE FIESTA DAY COMMITTEE.